Childcare center: what we clean

Walk the building with your director and tick each room the evening visit should cover.

Center _____ **Address** _____

Walked by _____ **Date** _____

Classrooms

- ☐ Child-size tables and chairs, top and underside
- ☐ Cubby fronts and coat hooks
- ☐ Low windows, mirrors and door glass
- ☐ Paint and glue scrubbed off art tables and easels
- ☐ Rims and legs of sand and water tables
- ☐ Toy shelves dusted and wiped
- ☐ Toys left out in bins washed on the planned nights
- ☐ Rugs and carpet squares vacuumed, spots treated
- ☐ Hard floors swept and damp-mopped

Nap rooms and infant rooms

- ☐ Cot frames and mat covers wiped
- ☐ Shelves and window ledges dusted
- ☐ Floor done once the cots are stacked
- ☐ Crib rails, high-chair trays and rocking chairs
- ☐ Counters around bottle-prep sinks
- ☐ Infant room floors given careful attention

Diaper-changing areas

- ☐ Changing surfaces cleaned and disinfected every visit
- ☐ Disinfectant kept wet for the contact time on its label
- ☐ Nearby sink, counter and step stool
- ☐ Lidded diaper pails emptied and liners replaced

Restrooms

- ☐ Child-size toilets and low sinks, fixtures down to the floor
- ☐ Baseboards where splashes collect
- ☐ Soap, paper towels and toilet paper restocked
- ☐ Monthly or quarterly deep work on grout, partitions and vents

Kitchen, hallways and office

- [ ] Snack area counters, sink and appliance fronts
- [ ] Kitchen floor mopped
- [ ] Hallways and the sign-in counter
- [ ] Stroller parking area
- [ ] Director's office
- [ ] Door handles, push bars and light switches in each room

Notes