Veterinary clinic: what we clean

Walk the clinic with your practice manager and tick each room the nightly plan covers.

Clinic _____ **Address** _____

Walked by _____ **Date** _____

Reception and waiting area

- ☐ Benches and chairs wiped, seat and frame
- ☐ Scale platform
- ☐ Front counter and payment pad
- ☐ Retail shelves dusted
- ☐ Entry glass on both sides, low nose prints included
- ☐ Door pulls and push plates
- ☐ Hair swept along baseboards and under seating
- ☐ Floor mopped edge to edge
- ☐ Door mats vacuumed

Exam and procedure rooms

- ☐ Exam table first, then counters, sink and cabinet pulls
- ☐ Switches and the door
- ☐ Floor last
- ☐ Disinfectant kept wet for its label dwell time
- ☐ Procedure rooms cleaned to your written steps
- ☐ Terminal cleaning when booked
- ☐ Charts, client files and screens left in place

Wards, kennels and treatment area

- ☐ Treatment counters and floors
- ☐ Kennel fronts and door latches
- ☐ Ward walls and baseboards where splashes collect
- ☐ Drains in empty runs cleared of hair and rinsed

Grooming and bathing

- ☐ Tub and bathing-station surrounds
- ☐ Wash-down corners
- ☐ High and low ledges wiped of fine hair

Staff rooms, offices and floors

- [ ] Break room tables, fridge and microwave handles
- [ ] Staff restrooms cleaned and restocked
- [ ] Offices dusted and bins emptied
- [ ] Paper towels, hand soap, toilet paper and liners
- [ ] Vinyl tile stripped and refinished on a Sunday or holiday

Notes